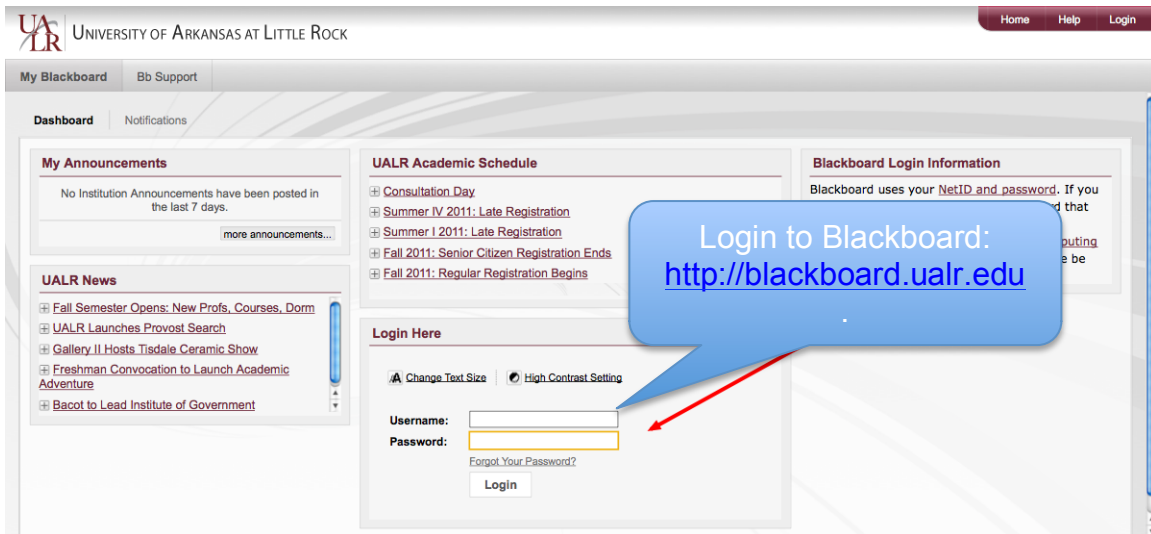
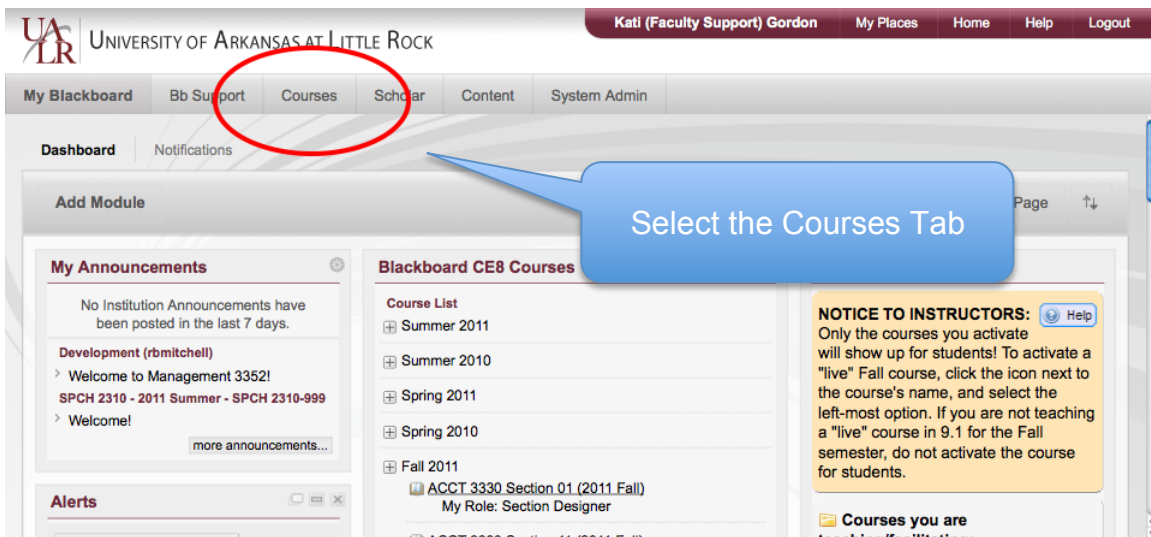


HOW TO COMBINE COURSE SECTIONS

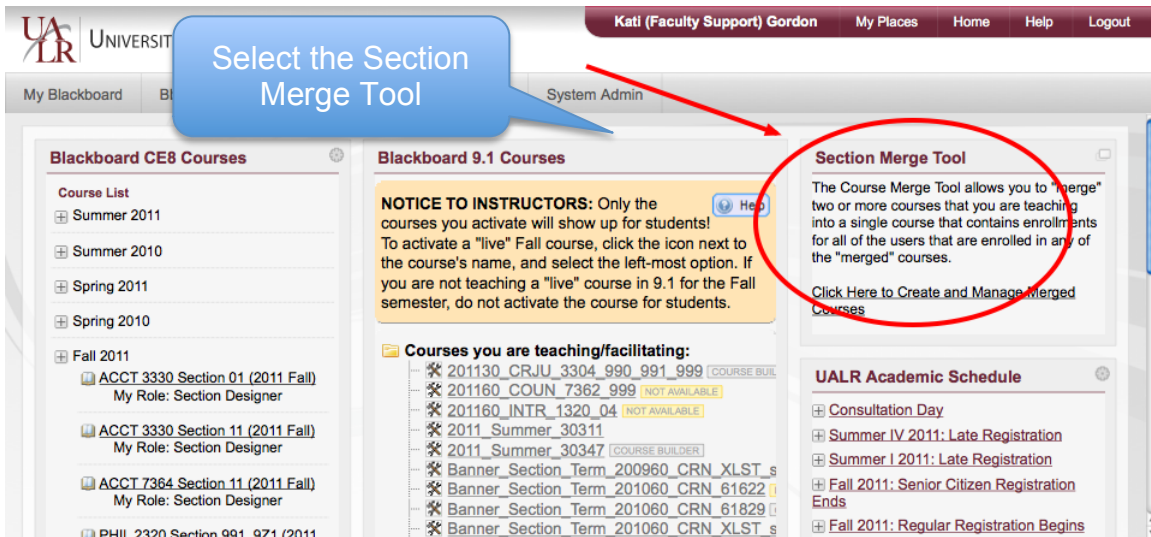
Step 1: Login to Blackboard



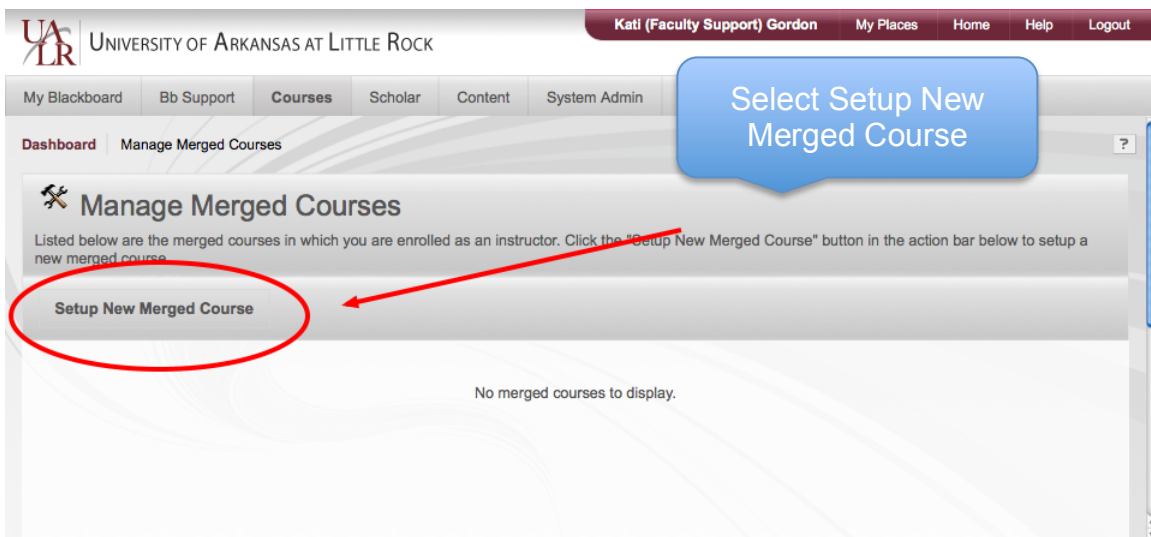
Step 2: Select the Courses Tab



Step 3: Section Merge Tool



Step 4: Create a new merge



Step 5: Select Course(s) to Merge (sections without content)

Use the radio buttons to select the sections (no content) you wish to merge into your target course (may have content)

Press Submit

Note: You may select more than one section to merge

Selection	Id	Name
<input checked="" type="radio"/>	201130_CRJU_3304_990	CRJU 3304 - Police and Society
<input type="radio"/>	2010_Spring_RHET4347_cma2	2010 Spring - RHET 4347-993, 923, RHET 5347-993
<input type="radio"/>	2011Summer_COUN7860_993	2011 Summer - COUN 7860-993, 994
<input type="radio"/>	BBOT-DC-ibm1	Development (rbmitchel)

Step 6: Select Existing Course (target course with content)

Select the target course (may have content)

Press Submit

Selection	Id	Name	Merge Type	Type	Instructor Username	Associated Courses	Comments
<input checked="" type="radio"/>	201130_CRJU_3304_990	CRJU 3304 - Police and Society	TARGET	Course	adm_kag22 tbsupport jng1	201130_CRJU_3304_991 201130_CRJU_3304_999	- This course is currently defined as a Merged Course. - You cannot make this course a Source Course.
<input type="radio"/>	2010_Spring_RHET4347_cma2	2010 Spring - RHET 4347-993, 923, RHET 5347-993	NONE	Course	adm_kag22 cma2		
<input type="radio"/>	2011Summer_COUN7860_993	2011 Summer - COUN 7860-993, 994	NONE	Course	adm_bis1 adm_kag22 rcs1		
<input type="radio"/>	BBOT-DC-ibm1	Development (rbmitchel)	NONE	Course	adm_kag22 rcs1		

Outcome: Successful Merge

UNIVERSITY OF ARKANSAS AT LITTLE ROCK

Kati (Faculty Support) Gordon My Places Home Help Logout

My Blackboard Bb Support **Courses** Scholar Content System Admin

Dashboard Manage Merged Courses Manage Merged Course: Dev-kag22

Merged Course [Dev-kag22] was successfully associated with Source Course(s) [BBT-pc-kag22].

Manage Merged Course: Dev-kag22

The current Source Courses are shown in the list below. If you wish to disassociate a "Disassociate Course" button that appears on the right side of the row.

Add Additional Source Courses

<u>Id</u>	<u>Name</u>	Merge Type	<u>Type</u>	Instructor Username	Actions
BBT-pc-kag22	Practice Course for f2f and Online (Master)	SOURCE	Course	adm_gnn1 adm_kag22 adm_mfb6 cchu kag22	Disassociate